

FIN - SOLE SOURCE

Status
MANAGER

Requesting Department: *
UTILITIES

Submitted By:
Mary Ellen Johnstone

Date Created
10/15/2025

Vendor Name:
HACH

Address:
5600 LINDBERGH DR. LOVELAND CO 80539

E-mail:

Phone:
9706693050

Price
\$1,250,000.00

Account String *
MULTI DEPARTMENTS SEE ATTACHED

Description

REQUEST FOR FIVE YEAR SOLE SOURCE TO PURCHASE HACH LABORATORY EQUIPMENT, INSTRUMENTS, INCLUDING REPAIR PARTS, FOR FISCAL YEARS 2026 THROUGH 2030, FROM HACH COMPANY, AS THE SOLE SOURCE PROVIDER FOR EQUIPMENT UTILIZED WITHIN THE UTILITIES DEPARTMENT.

1.) Uniqueness of vendor's item/service. How is this vendor the only vendor uniquely qualified to provide the product or service:

In-line, handheld, and laboratory equipment including parts and chemicals for their repair and maintenance. Specific instruments and devices include pH meters, composite samplers, chlorine analyzers, dissolved oxygen sensors, multi-parameter spectrophotometers, reagents, suspended solids sensors, and turbidimeters.

The Hach items described use ONLY the Hach brand instruments and chemical analysis products for which they are specifically manufactured and/or calibrated.

2.) Market Research. Describe other, similar sources or products available in the market, if any, and why they are not acceptable:

Hach Company is the sole provider of Hach equipment in our geographic area.

3.) Proposed Actions. Describe the actions the department will take to overcome the present barriers to competition for any future acquisition of this product or service:

We will perform continuing, further research on companies, components, processes, and equipment capable of meeting the needs of Utilities and the community. Research factors include but are not limited to costs, specifications of existing equipment, compatibility and processes, and reliability.

Attachments (4)

FIN - ATTACHMENTS - SOLE SOURCE

- [REQUEST FOR FIVE YEAR SOLE SOURCE TO PURCHASE HACH LABORATORY EQUIPMENT, INSTRUMENTS, INCLUDING REPAIR PARTS, FOR FISCAL YEARS 2026 THROUGH 2030, FROM HACH COMPANY, AS THE SOLE SOURCE PROVIDER FOR EQUIPMENT UTILIZED WITHIN THE UTILITIES DEPARTMENT.](#)
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Approval: Budget

Jennifer Waters

Date

10/20/2025
5 9:03:59 AM

Approval: Procurement Buyer

Andrew Byrnes

Date

10/20/2025
5 9:08:13 AM

Approval: Director

Jeff Pearson

Date:

10/20/2025
5

Approval: Procurement Manager

Wanda Roop

(not to exceed \$50,000.00)

Date

10/20/2025
5

Approval: City Manager

Connie Barron

(not to exceed \$100,000.00) without Council Approval

Date

11/18/2025
5

Procurement Staff

Procurement Staff Assigned

ABYRNES

Council Agenda Date

09/17/2025

Council Action
APPROVED

Resolution #
266-25

Purchase Order #

Procurement Comments:

RESOLUTION 266-25 COUNCIL APPROVED 9/17/2025 FY26 \$250,000, FY27 \$250,000, FY28 \$250,000 FY29 \$250,000, FY30 \$250,000 SECTION 2-144(c)(1)(a) & 2-144(c)(1)(f)

Council authorization required if exceeding \$100,000.00